



conscientious  
structured  
affinity for numbers

## Accounting / Financial Accounting Clerk (m/f/d) full-time

EPflex is one of the world's most important manufacturers of metallic components for minimally invasive medicine. With numerous patents and innovations, we are among the pioneers in our industry. With around 400 employees, we push the boundaries of minimally invasive surgery every day. For patients, this means shorter procedures, less pain and faster recovery.

### YOUR TASKS

- Entry, account assignment and payment of incoming invoices
- Entry and control of incoming payments
- Reconciliation of accounts payable, accounts receivable and general ledger accounts
- Carrying out receivables management
- Support in the preparation of monthly and annual financial statements
- Preparatory activities for asset accounting
- Processing of travel expense reports
- Cooperation with the tax office

### YOUR PROFILE

- A completed commercial vocational training, if necessary with appropriate further training
- Good knowledge of MS Office
- Knowledge of accounting, tax and financial law
- Good knowledge of English
- Structured, reliable and precise way of working and very good numerical skills

### OUR PROMISE



Permanent  
employment contract  
Crisis-proof industry



Flexible Working  
hours  
2 days per month  
compensatory time  
off possible



Contribution to  
capital-forming  
benefits



Participation in sports  
activities  
Cooperation with  
fitness studios



Financial support for  
professional and  
further training



Various discounts  
(Outletcity Metzingen,  
voucher card, etc.)